



NAVI MUMBAI CO-OP. BANK LTD.

HO.: Block No T-29 to T-33 & T-40 to T-46, 1st Floor, Additional Shop Cum Godown Complex,
Dana Bazar, Phase-II, Sector -19B, APMC, Vashi, Navi Mumbai - 400 703.

CURRENT ACCOUNT

The Branch Manager

NAVI MUMBAI CO-OP. BANK LTD.

Branch

Date

Subject : Compliance of KYC norms

Dear Sir / Madam,

With reference to KYC compliance of my / our account, we are furnishing following documents as per

ANNEXURE-I

Customers ID

Account No.:

Company / Firm Name :

Telephone No.

Office / Factory Address :

Telephone No.

Email ID

Constitution : ☐ Proprietorship ☐ Partnership ☐ Ltd. Liability Partnership (LLP) ☐ Pvt. Ltd. Co.
☐ Public Ltd. Co. ☐ Association ☐ Co-operative Society ☐ Others (Specify)

Nature of Business :

Income p.a. ☐ Upto ₹ 1,00,000 ☐ ₹ 1,00,000 to ₹ 5,00,000
☐ ₹ 5,00,000 to ₹ 10,00,000 ☐ ₹ 10,00,000 to ₹ 20,00,000 ☐ above ₹ 20,00,000

Business Turnover in last 12 months ☐ upto Rs. 10.00 lakh ☐ Rs. 10.00 lakh to Rs. 50.00 lakh
☐ Rs. 50.00 lakh to Rs. 200.00 lakh ☐ Rs. 200.00 lakh to Rs. 1000.00 lakh
☐ above Rs. 1000.00 lakh

Personal Details :

Sr. No.	Proprietor / Partner / Director Name	Mother Name	PAN No.	Date of Birth

Please Affix
Latest Passport
Size
Photograph
With
Signature Across

Please Affix
Latest Passport
Size
Photograph
With
Signature Across

Please Affix
Latest Passport
Size
Photograph
With
Signature Across

Signature with Rubber Stamp

Signature with Rubber Stamp

Signature with Rubber Stamp

Photograph of Proprietor / Partners / Authorized signatories

ANNEXURE 1

Proprietorship Firm	Partnership Firms	Pvt.Ltd. / Ltd. Companies	Trusts
Proof of Business / Place : any TWO of the following : 1) VAT Registration Cert. 2) Professional Tax Cert. 3) Service Tax Reg. Cert. 4) Shop & Establishment Licence. 5) IEC Code Number 6) The complete Income Tax Return. 7) Utility Bill in the name of Proprietary concern. 8) Any other Valid Business Proof.	Registered Partnership Deed	Certificate of Incorporation	Trust Deed + Registration of
	Proof of Business 1) VAT Registration Cert. 2) Service Tax Reg. Cert. 3) Any other Valid Business Proof.	Proof of Business / Office Place	Proof of Office Place
PAN Card of Proprietor	PAN Card of Firm / Sales Tax Reg. No.	Certificate Commencement of Business (For Ltd. Co)	Resolution
Residence Proof of Proprietor	Proof of Business/Office place	Memorandum of Association Articles of Association	PAN Card
Photo of Proprietor	PAN Card of Partners	PAN Card of Company	Residence Proof of Trustees
	Residence Proof of Partners	Resolution	PAN Card of Trustees
	Photos of Partners	Residence Proof of Directors	Photos of Trustees
		PAN Card of Directors	
		Photos of Directors	

Office Use :

Customer No.:

Modified By :

Checked By :

Date of KYC
D D M M Y Y Y Y

Staff No.:

Staff No.: